

## **Minutes of the Combined Health & Human Services Board & Committee**

**Thursday, February 10, 2011**

Chairs Brandtjen and Farrell called the meeting to order at 1:32 p.m.

**Committee Members Present:** Supervisors Janel Brandtjen (Chair), Gilbert Yerke, Jim Jeskewitz, Pauline Jaske, and Michael Inda. Kathleen Cummings arrived 2:24 p.m. **Absent:** Peter Wolff.

**Board Members Present:** Citizen Members Dennis Farrell (Chair), Dr. Peter Geiss, Joe Vitale, and JoAnn Weidmann, and Supervisor Duane Paulson and Jim Jeskewitz. Supervisor Paul Decker arrived at 1:40 p.m. **Absent:** Citizen Members Michael O'Brien and Flor Gonzalez.

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Adolescent & Family Services Manager Peter Slesar, Juvenile Center Coordinator Mike Sturdevant, Public Health Manager Dr. Nancy Healy-Haney, Public Health Advisory Committee Co-Chair and Physician with the Medical College of Wisconsin Dr. Ross Clay, Health & Nutrition Supervisor Mary Smith, ADRC Manager Cathy Bellovary, Senior Financial Analyst Clara Daniels, Office Manager Pat Popowski, Public Works Director Allison Bussler, Architectural Services Manager Dennis Cerreta, and Kurt Zimmerman, Jack Blume, and John Sabinash of Zimmerman Architectural Studios, Inc.

### **Committee Agenda Items**

#### **Approve Minutes of 1-13-11**

MOTION: Jeskewitz made a motion seconded by Yerke to approve the minutes of January 13. Motion carried 5-0.

#### **Advisory Committee Reports**

Weidmann reported that the Public Health Advisory Co-Chair, Dr. Ross Clay would like a drawing of the second floor HHS facility to see the layout of the Public Health Clinic.

Yerke reported the Community Development Block Grant toured the new temporary shelter that Hebron House oversees. The gym is set up for 35 beds, averaging 31 people a night, and the average age is 42 years old. The shelter opens at 6:00 a.m. Hebron House is trying to coordinate a consortium of individuals to purchase the building that is currently owned by Waukesha State Bank.

#### **Schedule Next Meeting Date(s)**

- March 10, 2011 – Combined
- March 31, 2011 -- Board

#### **Executive Committee Report of 1-17-11**

Brandtjen highlighted the following item(s) discussed at the last Executive Committee meeting.

- The Executive Committee voted, at last months meeting, on the updated community development block grant, the UW Cooperative Extension, the Code of Ordinances to go through

for changes on the substance and non-substance on the County Code, and Audit of the County Clerk.

### **Announcements**

Maurer reported that the one hundredth and one Waukesha County child has been born as part of the National Children's Study Campaign. He shared a new ad campaign that the National Children's Study is continuing to use to recruit participants.

The 2<sup>nd</sup> annual Human Services Day at the Capitol sponsored by Wisconsin Counties Association and Wisconsin County Human Services Association (WCHSA) is scheduled for April 6, 2011. If you are interested in participating, please let Maurer, Brandtjen or Spaeth know.

An initiative called Journey Home Bus tour, sponsored by Jockey International and four different counties, including Waukesha County is scheduled for Friday, May 6 during the morning. This is an educational experience where different legislators, county board members, and private sector stakeholders are invited to come and learn about the foster care system. An announcement will be mailed to all Board and Committee members.

Weidmann reported on a good news story. The participant said they were really impressed with the Kinship Care services that this family has received and the support from Human Services. Maurer will share with the Manager of the Intake and Support Services area and staff.

Schuler reported that today he and Healy-Haney attended a trained health session by the State on Healthiest Wisconsin 2020, which is the new state health plan. Throughout the year, you will begin to hear pieces of this as we go forward in terms of talking about our Community Health Improvement Plan (CHIP) development and responsibilities. In addition, a grant opportunity presented itself which would bring money, if awarded, to help us prepare for Voluntary Accreditation of Public Health agencies. There is a national movement coming whereby all public health agencies across the United States will have to pass accreditation.

### **Meeting Approvals**

MOTION: Jaske moved, second by Jeskewitz to approve travel expenses for any Committee members who attend the Wisconsin Counties Human Services Association (WCHSA) in Madison April 6, 2011. Motion carried 5-0.

### **Future Agenda Items**

- Update on the Juvenile Center Study (Brandtjen)

### **State Legislative Update**

Spaeth reported that the Budget Repair bill is expected to be released on February 11 and the Budget on February 22. This will give a first glimpse at it but it will not be analyzed until end of March.

### **Board Agenda Items**

### **Approve Minutes of 1-13-11**

MOTION: Paulson made a motion seconded by Jeskewitz to approve the minutes of January 13. Motion carried 6-0.

### **Advisory Committee Reports**

Farrell reported all Advisory Committee members are working on their unmet needs presentations.

Vitale reported the Child and Family Services Advisory Committee members continue to work on the coordination and collaboration document. Currently working through the privacy act, what is group a allowed to share with group b. At the January CAFSAC meeting, a presentation was made by Kate Pillman from COAD (Citizens and Organizations Active in Disasters). COAD promotes public awareness about disaster preparedness, and supports disaster response and recovery efforts.

### **Announcements**

Bellovary wanted to remind everyone that the NACO Prescription Drug Program begins on February 21, 2011. She shared a copy of the card that you will see throughout the facilities here at the County. The card has no membership or sign up fee, it has a perforated edge so you can tear off the card with Waukesha County's identification number on it, the card will save approximately 22% on each prescription, is for individuals who have no drug coverage, and it will cover human medications for your pet. Bellovary is working with the County Executives office on a news media release.

### **Meeting Approvals**

MOTION: Vitale moved, second by Weidmann to approve travel expenses for any Board members who attend the Wisconsin Counties Human Services Association (WCHSA) in Madison April 6, 2011. Motion carried 6-0.

### **Combined Agenda Items**

#### **Juvenile Center Grant Information**

Slesar and Sturdevant appeared today to seek approval to apply for an equipment grant to replace a dishwasher and milk cooker at the Juvenile Center. The grant comes from the National Public School Lunch Program and it includes a \$7,366 grant. The grant would require the Committee only approval and covers the entire cost of delivery, and installation.

MOTION: Jaske moved, seconded by Jeskewitz to approve approval to apply for equipment grant at the Juvenile Center in the amount of \$7,366. Motion carried 5-0.

#### **Community Care Inc. Communications**

Maurer stated that this is a very brief presentation in case board or committee members hear anything from constituents with regard to Family Care. He reminded members that on numerous occasions, they had expressed interest in the positive and possibly problematic aspects of involvement in Family Care. There was a significant positive aspect to moving to Family Care from a financial savings and wait list perspective. Waukesha County's experience has been very smooth as compared to some other areas of the state, but on the financial side, what has happened is

most of the Family Care agencies are struggling on the capitated rate. Some of the contributing factors are that the state's projections have not turned out to be accurate in terms of percentage of individuals who have development disabilities, some of whom tend to involve higher than average costs. Maurer shared a letter that went out in January 2011 from Community Care advising providers that there would need to be some reduction in the rates that they were receiving. Some of the key things pointed out in the letter are that Community Care had lost \$13 million over the first four years of operation, that they have the lowest administrative rate of any MCO in the State, and their care management costs are the third lowest of the MCOs in the State. However, their purchased services are higher than average and they need to control costs to maintain viability.

Maurer stated that this is just a cautionary measure and a little background information in case the Board or Committee hears anything about this in the community. If you hear discussions that the State is reducing for current Family Care Managed Care Organizations, that you would want to pay attention to as we hear more about the State budget. The next quarterly meeting with Community Care group is scheduled for sometime in April.

### **New Human Services Center Facility**

Bussler, Director of Public Works introduced Dennis Cerreta, Waukesha County's architect who has been involved in the project, and Kurt Zimmerman with Zimmerman Architectural Studios, Inc., who has been hired to design the new Health and Human Services facility. Cerreta and Zimmerman have been working with all division staff here at Health and Human Services, talking about the needs and projecting the building out for future needs as well. Bussler shared depictions of the new building and turned over the presentation over to Cerreta and Zimmerman.

Zimmerman Architectural Studios, Inc. has been working on this project for the past year. In that time, interviews with division Management staff and users in the building were conducted and this has helped to gain a better understanding of how the building should flow. Zimmerman shared diagrams and layouts of the facility as well as samples of materials that are being proposed. The building will be constructed on the east side of the parking site adjacent to the existing Health and Human Services facility. First, the east maintenance facility and the fifth tee on the Moor Downs golf course will be relocated, then construction of the new HHS facility can begin. The new HHS facility will house all divisions including the Public Health division. Zimmerman described the outside landscape of trees, and buffer along Riverview Avenue. Currently there are 314 parking spaces. With the space on the north and southwest corner, and some restriping, 60 more parking spaces will be added within the same footprint of paving. Visitor and client parking will be placed on the south portion of the lot creating an opportunity for people to make their way to the front door with an entrance canopy, and drive up lane for drop off. Further interior layout details were shared including layout of divisions, entrance for clients and staff, building storage, and a multi-purpose kitchen/preparation area for the ADRC Meal Program and other department programs needing kitchen access. The Public Health division area will have its own entrance on the middle floor with an outside entrance option to triage persons at the front window, and a shower in the isolation area for emergency purposes. The heating and cooling system will be energy efficient using geothermal water circulated through underground wells, and window shading to keep as much heat out of the building as possible, but still providing natural daylight to all open office areas. The facility will further be enhanced with a green roof so it does not absorb heat, as it would reflect the heat up, thus,

reducing the demands of energy and creating a friendly environment for the future. A question and answer period followed.

MOTION: Cummings moved, second by Yerke to adjourn the Committee meeting at 3:12 p.m. Motion carried 6-0.

MOTION: Decker moved, second by Jeskewitz to adjourn the Board meeting at 3:12 p.m. Motion carried 6-0.

Respectfully submitted,

Kathleen M. Cummings  
Secretary